



**Project Management Unit (PMU), APFBC Society
Assam Forest School, Jalukbari, Guwahati -14 Assam**

Request for Expression of Interest (M&E Consultancy Services)

N° of request: EOI No PM-C-M&E-DS/IBS-1/9-a-b.
Name of the State : Assam
Consulting services : M&E Agency to the Project Management Unit (PMU) of the Assam Project on Forest and Biodiversity Conservation.
Period of Consultancy: Three Years: For specific tasks as per TOR every year from 2014-2015 to 2016-2017 to be procured as per packaging based on Annual Work Plans.

1. The Government of India has obtained a loan from the French Development Agency (Afd) and will be passed on to the Government of Assam as per statutory provisions to finance the Assam Project on Forest and Biodiversity Conservation (APFBC). Please visit website www.apfbc.nic.in for more details on the project.
2. The APFBC Society, the implementing agency for the Project, will use part of the funds through Project Management Unit (PMU) to contract the services of a Consultant Agency or Firm to ensure Independent Monitoring and Evaluation. The M&E Agency is to deliver services as per TOR to the APFBC Society.
3. Interested agencies, firms or joint ventures, should have minimum experience of 10 years in M&E of sustainable forest and biodiversity Conservation and management projects as well as in capacity building of project implementation and management staffs in internal monitoring and evaluation with specific tasks each year.
4. The duration of the mandate will be three years from 2014-15 to 2016-2017. The expected date of commencement of the assignment is October 2014.
5. The location of the M&E Agency is the State of Assam with a permanent base in Guwahati.
6. The APFBC Society invites Expression of Interest to provide Independent Monitoring and Evaluation from eligible and interested Agencies / Firms or Joint ventures having relevant project experiences. The EOI should provide adequate information indicating their credentials and qualifications, competence and resources available (brochures, description of similar consulting services, experience in similar conditions, no. of active Staff available with appropriate skills, infrastructure available and balance sheet of the last three years). Organizations should be able to commit qualified and experienced personnel for the envisaged duration of the project. The firms should not have been blacklisted or debarred by any Central, State Government or Public Sector Undertaking and / or Autonomous body during last five years. The bidders will provide an undertaking stating that they are not blacklisted or debarred during last five years by any Agency –and any externally aided project or State or Central Govt.
7. Expression of Interests will be evaluated based on the aforesaid criteria and recruited through and in accordance with the procurement procedures in force of the World Bank Guidelines of Procurement of Consultancy Services, 2011. Request for Proposals will be issued to only short listed organizations who have submitted their Expression of Interest.
8. Expression of Interest (1 original and 4 copies), in English language, must be delivered at the address below during working hours on working days till **1500 hrs on 11th August, 2014** and should clearly be identified: “Request for EOI No PM-C-ME-DS/IBS01/9-a-b. Independent M&E Agency to the Project Management Unit of the Assam Project on Forest and Biodiversity Conservation Society”.

**Additional PCCF (P&D) and Project Director, PMU
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