

### **SHORT NOTICE INVITING QUOTATION**

Project Director, Assam Project on Forest and Biodiversity Conservation Society, Aranya Bhawan, Panjabari, Guwahati 781037 invites quotation for installation of two passenger lifts of a reputed make at Aranya Bhawan, Panjabari, Guwahati-37. Terms and condition are available at website: [www.apfbc.nic.in](http://www.apfbc.nic.in)

The Quotation will be receive up to 2 PM of 17.10.2016 in the office of the Project Management Unit, APFBC Society, Aranya Bhawan, Panjabari, Guwahati-37 and will be opened in the same day at 2.30 PM.

Addl. PCCF (A & V)  
O/o the PCCF & HoFF, Assam  
Aranya Bhawan, Panjabari Guwahati-781037



**GOVERNMENT OF ASSAM  
PROJECT MANAGEMENT UNIT  
ASSAM PROJECT ON FOREST AND BIODIVERSITY CONSERVATION SOCIETY  
ARANYA BHAWAN, PANJABARI, GUWAHATI-781037**

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**INVITATION FOR QUOTATIONS FOR INSTALLATION OF TWO PASSENGER  
LIFTS OF A REPUTED MAKE AT ARANYA BHAWAN, PANJABARI, GUWAHATI-37**

**-: DETAILED TERMS & CONDITIONS:-**

**INTRODUCTION:**

1. *Government of Assam through Government of India has obtained loan from the French Development Agency(AfD) to finance the Assam Project on Forest and Biodiversity Conservation (APFBC). The APFBC will be implemented through the Assam Project on Forest and Biodiversity Conservation Society (APFBC Society).The APFBC Society now intends to use a part of the funds to cover eligible payments for procurement of goods for the PMU office through contract for which this Notice for Invitation of Quotations (NIQ) is being issued..*
2. *The procurer is the "Project Director, Project management Unit, APFBC Society" hereinafter called "the purchaser".*
3. *The Technical Specifications, Terms & Conditions, and other details mentioned in this document shall hereinafter be referred as the "bidding documents".*
4. *The firm or the manufacturer or the dealer who is a prospective participant to this NIQ shall hereinafter be referred as the "bidder".*
5. *Unless otherwise stipulated the word "quotation" and "bid" shall have the same meaning.*
6. *Unless otherwise stipulated the word "quotationer" and "bidder" shall have the same meaning.*

To,

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Dear Sir,

Sub: INVITATION FOR QUOTATIONS FOR INSTALLATION OF TWO PASSENGER LIFTS  
OF A REPUTED MAKE AT ARANYA BHAWAN, PANJABARI, GUWAHATI-37

**ELEVATOR SERVICE SPECIFICATION- LIFT 1**

No. of Elevators	1 No. of machine room less elevator at Aranya Bhawan, Panjabari, Guwahati.
Type & Capacity	Passenger – Gearless- 06 Persons – 408 Kg
Speed	1.0 Mtr/Sec (approx.)
Type of Drive	Variable Voltage Variable Frequency Drive with Microprocessor based Simplex Full Collective Control.
Machinery	Permanent Magnet AC Synchronous Motor Gearless Drive(Machine Room Less Type)
Available Travel	9.9 mtrs. (Approx)
Serving	Ground to 3rd Floor( 0,1,2,3)04 Stops 04 Levels 04 Openings
Well Size ( Available)	1685 mm Wide X 1450 mm Deep
Power Supply	415 V three-phase 50 cycles alternating current
Auxiliary Required	Single-phase 220 V 50 cycles alternating current
Car Size (Clear Inside) approx.	1000 mm Wide x 1000 mm Deep
Required Pit Depth	1600 mm (Mandatory)
Required Head Room	4300 mm.
Car Enclosure	Stainless Steel –Scratch Proof Car
Flooring	PVC
Electric Light	LED Lights
Fan	Axial Flow
No. of Entrances	One Location – Front.
Car Entrance	Centre Opening Stainless Steel Scratch proof Power Door (COPD) with Vision panel
Landing Entrance	Centre Opening Stainless Steel Scratch proof Power Door (COPD) with Vision panel
Clear Opening	700 mm Wide x 2000 mm High
Indicators: Car & Landings	Direction & Position Indicator (LCD, Blue & White Back ground)
Other Features	Emergency Alarm & Light. Call Registration LEDs. OSG (over speed governer) Electronic Switch. Fireman Drive Two Station Intercom Full Length Infra Red door Safety Auto Rescue Device & Load weighing device Lift Announcement System, Braille Buttons

**ELEVATOR SERVICE SPECIFICATION-LIFT 2**

No. of Elevators	1 No. of machine room less elevator at Aranya Bhawan, Panjabari, Guwahati.
Type & Capacity	Passenger – Gearless- 05 Persons – 340 Kg
Speed	1.0 Mtr/Sec (approx.)
Type of Drive	Variable Voltage Variable Frequency Drive with Microprocessor based Simplex Full Collective Control.
Machinery	Permanent Magnet AC Synchronous Motor Gearless Drive(Machine Room Less Type)
Available Travel	9.9 mtrs. (Approx)
Serving	Ground to 3rd Floor( 0,1,2,3)  04 Stops 04 Levels 04 Openings
Well Size ( Available)	1600 mm Wide X 1380 mm Deep
Power Supply	415 V three-phase 50 cycles alternating current
Auxiliary Required	Single-phase 220 V 50 cycles alternating current
Car Size (Clear Inside) approx.	1000 mm Wide x 850 mm Deep-Non Standard Car
Required Pit Depth	1600 mm (Mandatory)
Required Head Room	4300 mm.
Car Enclosure	Stainless Steel –Scratch Proof Car
Flooring	PVC
Electric Light	LED Lights
Fan	Axial Flow
No. of Entrances	One Location – Front.
Car Entrance	Centre Opening Stainless Steel Scratch proof Power Door (COPD) with Vision panel
Landing Entrance	Centre Opening Stainless Steel Scratch proof Power Door (COPD) with Vision panel
Clear Opening	700 mm Wide x 2000 mm High
Indicators: Car & Landings	Direction & Position Indicator (LCD, Blue & White Back ground)
Other Features	Emergency Alarm & Light. Call Registration LEDs. OSG Electronic Switch. Fireman Drive Two Station Intercom Full Length Infra-Red door Safety Auto Rescue Device & Load weighing device Lift Announcement System, , Braille Buttons

**1. Bid Price**

- a) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- b) The Prices shall be quoted in Indian Rupees only.

2. Each bidder shall submit only one quotation with Dealer/ Trade license /Firm registration Certificate, etc.
  - a) The Quotationer may submit only one company / brand for each quotation.
  - b) The Quotationer supplied brand should be ISO / ISI certified
  - c) The bidder may enclose catalogue of offered items of goods
3. **Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.
4. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

  - a) are properly signed; and
  - b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the items together.
5. **Award of Contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive, and cost effective.

Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
6. **Performance Security**

Within 10 days of receiving letter of acceptance, the successful bidder shall submit the applicable performance security (either in the form of bank guarantee/FDR or a bank draft in favour of the Project Director, PMU APFBC Society for an amount equivalent of 3 % of the contract price. The bidder will evacuate performance guarantee in the prescribed format placed at **Annexure-1**
7. Normal commercial warranty/guarantee shall be applicable to the supplied goods.
8. **Scope of Vendor works :-**
  1. Supply, Installation, Testing and Commissioning of Elevators.
  2. Associated all the Civil works including front wall construction, load hooks, shaft plumbness, waterproofing of PIT, Scaffolding, Pit buffer block, pocket cutting, and other minor builder works excluding front fascia works. Lift Shaft, Pit and Headroom construction has already been done.
  3. Associated Electrical works including shaft electrification, earthing, incoming cable along with MCCB.
  4. Lift Licensing.
9. **Vendors eligibility details:**
  1. Local full-fledged Service and Sales office at Guwahati, Assam.
  2. At least 200 nos of elevators (both in private and public buildings) in current service portfolio in Guwahati.
  3. The vendor must have manufacturing plant at India
10. **Additional Terms and Conditions**
  1. All vendors should quote their rates in round figures and not in decimal / Fraction (Both in figure and words ) inclusive of all Taxes.
  2. Time of Completion : - The selected vendors shall have to complete the work in all respect within 5 ( five) months from the date of handing over and taking over the proposed site consequent upon issue of formal work order.
  3. Legal Jurisdiction: At Guwahati, Assam.
  4. Maintenance: The vendor shall provide free maintenance of the Elevator up to 12 months from the date of handing over the elevator.
  5. 0.05% (zero point zero five percent) of the quoted value will be deducted per day after the last date of completion of work.

Sd/  
Addl PCCF cum Project Director  
PMU, APFBC, Society

ANNEXURE-1

**PERFORMANCE GUARANTEE**

To:

The Project Director,  
PMU, APFBC society,  
Aranya Bhawan, Panjabari, Guwahati-37

WHEREAS \_\_\_\_\_ [*name and address of Contractor*] (hereinafter called "the Contractor") has undertaken, in pursuance of Contract No. \_\_\_\_\_ dated \_\_\_\_\_ to execute \_\_\_\_\_ [*name of Contract and brief description of Works*] (hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of \_\_\_\_\_ [*amount of guarantee*] <sup>1</sup> \_\_\_\_\_ [*in words*], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of \_\_\_\_\_ [*amount of guarantee*]<sup>1</sup> as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until 28 days from the date of expiry of the Defects Liability Period i.e 1year.

Signature and seal of the guarantor \_\_\_\_\_

Name of Bank \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_